



LABTA SCHOLARSHIP

NBTA GLP Program Scholarship 2011 Application

210 N. Glenoaks Blvd. Ste C
Burbank, CA 91502
(818) 848-5578
Fax: (818) 843-7423
www.labta.org

Dear Scholarship Grant Applicant:

LABTA is pleased to announce the availability of ONE GLP scholarship. The scholarship will cover registration, airfare and hotel accommodations. As an LABTA member in good standing you have the ability to apply for a scholarship to one of these four programs:

April 3-5-Chicago, IL-Managing Costs & Value Creation

June 5-7-San Francisco, CA-Pricing Strategies: Measuring, Capturing and Retaining Value

August 20-21-Denver, CO-Negotiation and Influence Strategies for Success

November 6-8-TBD-Implementing Strategy

Deadline to apply for the scholarship will be **Friday, February 18th.**

To apply for the scholarship, please fill out the attached form and submit to LABTA at labta@emaoffice.com, along with your essay no later than 5:00 pm on Friday, February 18th. Should you be selected as the recipient of the GLP Scholarship, please ensure that you are able to attend the date/s you have selected. This scholarship is neither extend-able nor transferable.

A winner will be notified on February 25th by email.

Please complete all forms and requirements and send to LABTA by February 15th. Applications arriving after that date will not be considered.

The form and information to be completed and returned to LABTA are as follows:

- 1. Application**
- 2. Essay (see specific questions to be addressed in essay)**

If you have any questions, please contact LABTA at (818) 848-5578. Again, thank you for applying for the GLP Scholarship. We look forward to receiving your application.

Sincerely,

LABTA Scholarship Committee

APPLICATION PROCESS

A. Criteria and Procedures

Each applicant must:

1. Complete and submit application by February 18, 2011.
2. Submit a brief autobiographic essay outlining their professional development plan, stating why the applicant is applying for the scholarship, why the applicant should be selected, why attending this GLP event will be beneficial to the applicant, prior involvement with LABTA if any, and how attending the GLP program will assist with managing corporate business travel.
3. Applications must be complete to be considered.
4. Applicants must indicate if they have been an LABTA scholarship recipient in the past and provide the program's name as well as the amount received.

B. Application Review:

1. Applications are treated as privileged communication and are restricted to the Scholarship Committee, Board of Directors, collateral reviewers and LABTA staff.
2. The decision of the LABTA Board of Directors not to grant a scholarship will rest within the sole and unfettered discretion of LABTA, shall be final and binding, and shall not be subject to challenge in any court for any reason.
3. The LABTA scholarship committee will notify recipient directly.

VI. SELECTION OF SCHOLARSHIP RECIPIENT

A. Selection Criteria

The LABTA Scholarship Committee will select scholarship recipient, based on standard recipient selection procedures. Scholarship is merit-based and will be awarded for the GLP Program using the following standards:

1. Industry involvement
2. Awards and honors
3. Leadership and participation in NBT/LABTA activities
4. Statement of career objectives
5. Application and relevancy of program(s)

B. Scholarship Committee

The LABTA Scholarship Committee is comprised of corporate travel managers and representatives from the travel industry. The Chairman of the Committee is a member of the LABTA Board of Directors.

VII. PAYMENT OF THE SCHOLARSHIP

- A. Registration Fee (a \$4,100 value) will be covered directly. 2 nights hotel and airfare (if applicable) will be reimbursed to the winner.

VIII. CONTACT INFORMATION

Completed applications and attachments should be sent **by February 18th** to:

labta@emaoffice.com or LABTA Scholarships, 210 North Glenoaks Blvd. Ste C, Burbank, CA 91502.

Questions concerning the application process should be directed to LABTA at (818) 848-5578.

GLP Scholarship Application

NAME: _____ TITLE: _____

COMPANY: _____ PHONE: _____

ADDRESS: _____ FAX: _____

CITY, STATE, ZIP: _____ E-MAIL: _____

1. Position Level (check most appropriate)

Coordinator Supervisor Manager Director Vice Pres or higher

2. Responsibilities: Describe your responsibilities as they relate to staff supervision, budget, policy, negotiations and other areas (attach separate sheet if necessary).

3. Years in Industry _____ 4. Years LABTA member _____ 5. Years NBTA Member _____

6. Industry, LABTA and NBTA Activities (Officer, Committees, Speaker, Instructor, etc.)

a. _____ d. _____
b. _____ e. _____
c. _____ f. _____

7. Number of NBTA conferences attended _____

8. Education: ____High School ____Some College ____AA ____BA ____MA ____ Ph.D.

9. ARTICLES AND PUBLICATIONS

a. _____ d. _____
b. _____ e. _____
c. _____ f. _____

10. ACCOMPLISHMENTS, AWARDS and CERTIFICATIONS

a. _____ d. _____
b. _____ e. _____
c. _____ f. _____

11. Please indicate if you have been an LABTA scholarship recipient in the past. Yes No

If Yes, what type of scholarship did you receive? _____

Date: _____ Amount: \$ _____

Affidavit: I certify that all information provided is true and if requested, proof of same will be submitted. Failure to provide documentation shall invalidate this application and result in termination of any aide granted.

Signature

Date